

PRINCIPALS

George E. Hubbell
Thomas E. Biehl
Keith D. McCormack
Nancy M. D. Faught
Daniel W. Mitchell
Jesse B. VanDeCreek
Roland N. Alix
Michael C. MacDonald
James F. Burton

SENIOR ASSOCIATES

Gary J. Tressel
Randal L. Ford
William R. Davis
Dennis J. Benoit
Robert F. DeFrain
Thomas D. LaCross
Albert P. Mickalich
Timothy H. Sullivan

ASSOCIATES

Jonathan E. Booth
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Charles E. Hart
Colleen L. Hill-Stramsak
Bradley W. Shepler
Karyn M. Stickel
Jane M. Graham
Thomas G. Maxwell
Todd J. Sneathen
Aaron A. Uranga

HUBBELL, ROTH & CLARK, INC.

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**HAMLIN EXTENSION DRAIN
OAKLAND COUNTY WATER RESOURCES COMMISSIONER
ADDENDUM NO. 1
BLOOMFIELD TOWNSHIP
OAKLAND COUNTY, MICHIGAN**

ISSUED: December 9, 2016

HRC Job No. 20140407

This Addendum is issued prior to receipt of bids to provide for certain changes and clarifications to the Contract Documents and Specifications or Contract Drawings, as herein specified, and is hereby made a part of the Contract Documents and shall be taken into consideration in preparing the Proposal. The General Conditions and Specifications for the original work and the Contract Drawings are to govern this work unless otherwise revised herein.

The Bidder shall acknowledge the receipt of this Addendum on page P-3 of the Proposal, and at the end of this Addendum. Bidders shall return a copy of their Acknowledgment of Receipt of this Addendum by fax to Hubbell, Roth & Clark, Inc., at (248) 454-6359, or by email to jsurhigh@hrc-engr.com.

The following table of contents lists the extent of this Addendum. Descriptions of the changes or clarifications are given within each heading.

CONTRACT DRAWINGS – Not Issued

CONTRACT DOCUMENTS – Not Issued

BULLETIN NO. 1

The following explanations are given to inquiries made by Bidders, submitted in writing, through December 7, 2016, and are presented in no particular order.

- Electronic copies of the plans and specifications will be made available to companies who have purchased plans. All documents submitted with the bid **MUST** be the originals as purchased. Copies of the required forms will not be accepted. Email requests for electronic copies to jsurhigh@hrc-engr.com. An invitation to HRC's Basecamp site will be emailed to the respondent. Note that the invitations expire after a couple of days, so please log in promptly.
- The Pre-Bid Meeting was held on November 30, 2016. The meeting notes are attached and are hereby made a part of Addendum No. 1.

Prepared by:
HUBBELL, ROTH & CLARK, INC.



James J. Surhigh, P.E.
Senior Project Engineer

Attachment

pc: All Bidders
OCWRC – Michael Walsh
Bloomfield Township – Olivia Olsztyn-Budry
HRC – D. Mitchell, File

Acknowledgement of Receipt of Addendum

Company Name: _____

Name: _____

Written Name: _____

Address: _____

Telephone: _____ Fax: _____

**MEETING MINUTES FOR
HAMLIN EXTENSION DRAIN
OAKLAND COUNTY**

Date: Wednesday, November 30, 2016

HRC Job No. 20140407

Time: 9:00 am

Meeting Held: OCWRC

PRINCIPALS
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<u>Attendee Name</u>	<u>Representing</u>	<u>Phone No.</u>
Mike Walsh.....	OCWRC	248-452-2026
Razik Alsaigh.....	OCWRC	313-967-2283
Jim Surhigh	HRC.....	248-454-6342

For prospective bidders and others in attendance, see attached sign-in sheet

PURPOSE: Hamlin Extension Drain Pre-Bid Meeting

1. Introductions and distribution of sign-in sheet.
2. Project Description
 - a. The project includes open-cut construction of approximately 1,500 linear feet of reinforced concrete pipe ranging in diameter from 12 to 21 inches including drainage structures along East Berkshire Road and Traymore Drive in Bloomfield Township.
3. The engineer’s estimate is approximately \$313,000.
4. Front End Important Points.
 - a. Important Dates
 - i. Last Questions Wednesday, 12/07/16 @ noon.
 - ii. Bid opening @ WRC Office on Friday, 12/16/16 @ 2 P.
 - iii. We will schedule a pre-award meeting with the low bidder at some point.
 - b. We plan to issue the notice to proceed sometime around April of 2017.
 - c. Project is subject to the sale of bonds, and bids need to be held for 120 days or until 4/15/17.
 - d. Article 12 of Information for Bidders requires you to self-perform at least 51% of the work not including General Conditions.
 - e. Liquidated damages are \$500/day per Article III of the agreement.
 - f. ARTICLE 8 of the Information to Bidders states that WRC has 30 days to issue NTP after Agreement is signed while Article II of the Agreement indicates 90 days. 90 days is correct.
5. Submittals w/bid – See General Supplemental Conditions
 - a. Proposal, complete and signed and acknowledging all addenda.
 - b. Proposal Guarantee/Bid bond (5%).
 - c. Signed Vendor Certification that it is not an “Iran Linked Business”.
 - d. Completed Experience and Qualification Statement (Form DC-118).
 These items are a separate color in the documents you received.
6. Submittals within 10 days of bid by the low bidder and others if we ask.
 - a. Documents and other items identified in IB Section No. 12.

- i. MIOSHA Forms 300 and 300A.
 - ii. Notarized statement indicating that Contractor has not submitted a false claim to a governmental agency.
 - iii. Certification that the contractor has not been removed from a project for a safety violation.
 - b. Preliminary schedule based on start date of 4/24/17, which is when we plan to issue NTP. We may request this information from the other bidders.
7. Pay special attention to General Supplemental Conditions and Section 01005 (Supplemental Specifications and Special Project Requirements) where the pay items are described.
 - a. Escrow bid documents are not required.
 - b. CPM schedule is not required.
 - c. We will not have an OCIP.
 - d. There are also easement conditions in Appendix C that have requirements for plantings, trees, sod, etc. that need to be included in your bid within the other pay items.
 - e. There is an RCOC permit cost of \$3,180 that needs to be included in your cost and RCOC requires a \$10,000 bond for this project. Permit is in Appendix B.
8. Also pay close attention to the Easement Conditions in Appendix C. There are items associated with the easements for each parcel that need to be accounted for in your bid. Include those costs in the other items in the proposal. All necessary easements for this project have been obtained.
9. Design, Technical Specs, Pay Items, etc. (HRC)
 - a. Haul route has been designated for construction traffic through the neighborhood – see detail on sheet 2. Preconstruction video must include the haul route.
 - b. Homes in project area have wells & septic systems. Care must be taken during dewatering not to impact the wells.
 - c. Geotechnical Report prepared by Somat Engineering for project – included in specifications.
 - d. There are a number of relatively small trees that are in conflict with the proposed work and are noted to be re-located to outside the easement limits.
 - e. WRC will be providing layout and inspection.
 - f. Minor grading will be required within easement areas to provide positive drainage to the new drainage structures.
 - g. Connection to Hamlin Drain on Traymore to be completed by reconstructing the manhole riser to the joint beneath the proposed pipe invert elevation. New riser pieces that include openings for proposed pipes are to be installed.
 - h. Traymore can be temporarily closed while completing the deeper sewer work. RCOC needs at least 30 days notification for the closure to be approved by their Board.

- i. Time of completion is 90 days from notice to proceed being issued. Submittals can be made before notice to proceed is issued to allow for longer lead items to be ordered.
- j. WRC will consider making plans and specifications available electronically to interested plan holders.

These minutes are intended to be a summary of those items discussed. Any corrections and/or comments should be noted to the writer as soon as possible.

Respectfully submitted,



HUBBELL, ROTH & CLARK, INC.

James J. Surhigh, P.E.
Senior Project Engineer

pc: All plan holders
HRC; D.Mitchell, File

OAKLAND COUNTY WATER RESOURCES COMMISSIONER
ATTENDANCE SHEET

DATE: 11/30/16

FACILITATOR: WRC

TYPE (Training, Committee, etc.): Pre-Bid Meeting

TOPIC: Hamlin Extension Drain

PRINTED NAME	E-MAIL/EMPLOYEE ID	REPRESENTING/ UNIT	CONTACT NUMBER
Mike Walsh	walshm@oakgov.com	WRC	248-452-2026
Don MERAM	don@fdmcontracting.net	FDM	586-531-6612
Ross Pennala	MAILBOX@ZITOCONSTRUCTION.COM	ZITO CONSTRUCTION	810-695-9025
MARK Davenport	MARK@DAVENPORTBROTHERS.COM	DBC	734-697-2994
Tony Cavaliere	vshey@dvmutilities.com	DVM UTILITIES	586-979-0402
JOSH DAVIS	ADAM@IAP JDAVIS@IAPRATE.COM	IAPRATE CONST	5865900873
Adam Tupyancy	atupyancy@adamogroup.com	Adamo Group	313-892-7330
Jon Hamilton	jhamilton@efficiencyproduction.com	EPI	(517)230-9636
PARKER DEMONT	PARKER.DEMONT@ANGLEN.CIVIL.COM	ANGLEN CIVIL	248.397.4200
Ryan Doski	Ryan@superiorexcavating.com	Superior	248-431-2941
Jordon Bidigare	Jordon@BidigareContractors.com	Bidigare Contractors, Inc.	248-735-1118
Beth Taylor	btaylor@cticompanies.com	CTI	313.258.0181
RAZIK ALSAIGH	RAZSAIGH@OAKGOV.COM	WRC	313-967-2283
Jim Surhigh	jsurhigh@hrc-engr.com	HRC	248-454-6342